GENERAL BROCK PAC

Meeting Minutes

January 19, 2023

**Opening:**

Sarah commenced the meeting in the Brock Library at 6:30pm.

**Present:** 20 in attendance. Sarah Dumont, Scott Walker, Kamran Aleem, Sami Wall, Jess Quan, Pam Hall, Krista Sung, Penny McCleery, Sheri Grahame, Chantelle Poon, Jennifer Toomey, Lauren Bond, Aubin O’Brien, Claudia Cravino, Eric Cytrynbaum, Meghan Watkinson, Stephanie Hawkins.

1. Motion to accept Nov 24 meeting. Scott moves to accept.

1. Reviewed Brock PAC Mission
2. Reviewed PAC Goals 2022/2023: Raise 45K and then spend 45K on student, PAC and teacher led initiatives.
3. Breakdown of how we plan to raise the funds
4. Introductions
5. Next Meeting: Feb 22. No meeting in March.
6. Chair Report: Sarah
7. Thank You Dinner for Brock Staff on Feb 27 (provided by PAC for parent/teacher conferences)- Des and Mia are organizing this and food will most likely be from Meet on Main again to say thank you to the staff.
8. Gwen Doran is going on Mat leave starting Feb. 1. Will talk about a gift later in the meeting.
9. Is there interest in a Drug Use Talk – a parent at Brock, Seonaid Nolan, is the head of St. Paul’s division of addiction. We are looking at possibly brining in Guy Felicila as a speaker for grades 6/7. Cost would be $500-$1500. Jennifer Toomey chimed with approval for the speaker and the need for this type of education for this age group, as she works in youth addiction/mental health.
10. PAC 2023/2024 Elections. If people could step up by April, we could have elections in May.
11. After School Programs. Big thanks to Principal Sterling for helping us continue the yoga and dance programs. Uphoria Yoga has potential for an additional after-school care program. It’s close (Main and Broadway) and they have a bus.
12. Sheri Graham- volunteered to get the ball rolling to round up grade 6/7 babysitters as another option for after-school care. Could be helpful for sitters to say if they are north or south of 33rd. Penny and Sami will help Sheri gather names.
13. The “Helpy Parent of the Month” goes to… Neelum Gill! She hand-wrote all the staff holiday cards and picked up all the gift cards.
14. Principal Report: Hope Sterling
15. Bits and Pieces.
	1. $645 donated to the Food Bank
	2. 14 spots left in Schools Out program. Thursday, grades 5-7
	3. Please watch for lost library book notices
	4. Mr. Mitchell has been ordering science, math, and PE equipment
16. Report Cards
* They are legal documents. Meant to provide a “snapshot” of your child’s progress. No one should find the report card a surprise. They are meant just for you, and they are also filed away in the office. CSL software and same format. There was a lot of variety in report cards in the past, but Hope has asked everyone to do the same format. They should be very content based. It won’t be exhaustive. There is a shift to have reports cards be more gender neutral int their wording.
1. Water filtration information

Cost breakdown on the slides.

Can vote on this today.

1. Parent Concerns Protocol
2. If you have concerns about a teacher, please go to them first. If it’s not received, then the next step would be to go to Hope.
3. If you have a school concern, please go directly to Hope. You can set up an appointment with her. She is happy to chat.
4. New Ping Pong Table!!
* Hope got one for free! We don’t have paddles. We will ask parents if anyone has some or we can vote on spending.
1. Upcoming Dates/Events. (Jan 30 – 6:30 online parent session with Saleema Noon)
* Earth rangers
* Saleema Noon
* Lunar New Year
* Teachers Lunch and Learn
* Peter Pan Performance
* K and Grade 3 Immunization
* Pro D Day
* PAC Meeting
* Conferences
* Indigenous Drumming Assembly
1. There was a long discussion about more after-school programs. Brock Junction is always full and has a very long waitlist.
2. Eric asked for clarification of the School Goal. Hope clarified. The past few years, the goal has been writing (creative writing). The goal goes above and beyond the curriculum. The new goal is social emotional.
3. Finance: Kam Aleem
4. Raised money from the direct drive. Almost $30,000!
5. We have our gaming grant. We must be mindful with it. Kam will need to write a report about what we used it for. He will ear mark it towards technology because it’s easy to explain.
6. Rough estimate. We need about $11,000 raised by the Gala.
7. The PAC does have extra money. We don’t want to burn through it, but we have it if needed.
8. We’re currently at about $82K not including the Gala
9. Kam went through details of what we’ve paid for and what is in progress. Hope thinks we came in a little bit under for most of our spending.
10. Proposed budget is already at $45K (not including gymnastics). Our spending plan is pushing close to $48K. We can afford to do this, but it would push us past our initial budget.
11. Lots of budget conversation in the room to make sure everyone at the meeting understood and had a clear idea of our spending, budgeting, and goals. We discussed contingency, etc.
12. Gala: Steph Hawkins
13. Main Info
* We have a date! April 29, 8-11
* 119 tickets for sale at $50 per ticket
* Location: Cambria Hall
1. There will be:

 - Silent auction

 - Student art auction

 - Raffle with prizes

 - DJ, cash bar and food truck

1. Projections/Other Details:
* It will cost about $2000 to have the Gala.
* $500 to rent the space and includes chairs, sound system, etc.
* Alcohol is being donated
* DJ Rocky said yes during the meeting!
1. Communications: Carrie via Scott
2. Class Parents: Noni via Sarah
3. Add in new families
4. Hot Lunch: Christa + Pam
5. NEED MORE VOLUNTEERS!!
* 4-5 each day. There are about 12-15 regulars
* Goal is to find a crew of regulars so Pam and Christa don’t have to come each time to train people. They are already doing admin behind the scenes.
1. Details:
* Volunteer time is about 30 min, 12:15-12:45
* Almost half the kids at Brock order hot lunch.
* There are “lunch leaders” from grade 7 who do help with the primaries
1. Ideas/Concerns:
* Maybe get grandparent volunteers
* We cannot run the program if there are no volunteers
* Leah may step up and do VOLUNTEER COORDINATION, which would be very helpful.
* Eric: should we raise prices and pay someone to help?
* New Profit 2.3K. Pizza Day is the most profitable
* We can pitch hot lunch volunteering as a fundraising position so parents whose kids don’t use the program are more likely to volunteer.
* Maybe parent volunteers could get free hot lunch for one kid each day?
* Also want to make sure parents who need free hot lunch can access it.
* Some parents may want to donate towards a hot lunch fund to support that initiative that all kids can access hot lunch.
1. Scott: Move to make hot lunch program cash neutral this year so hot lunch crew can reallocate profit to run the program well. Add pizza and subway days. Approved.
* Get program figured out this year and raise funds moving forward next year.
1. Motions to Approve:
2. Scott moved to approve $100 gift for Ms. Doran- gift card from Bean Sprouts. Approved.
3. Scott moved to approve the Drug Use Public Speaker. Can use the $1000 that is currently in the parent education budget even though it’s going towards education for the kids. Approved.
4. Scott moved to approve spending on Ping Pong paddles/balls. $100 on ping pong. Approved.
5. Scott moved to approve spending on water filter based on Kam reallocating funds from other categories. Approved.
6. Survey: Sarah
* Picking up after school care programs
* Days of the week for future PAC meetings
* Online only for PAC meetings? The people present in the room voiced that they also want in-person. Suggestion for possible streaming without participation option. People can just listen in.

Sarah concluded the meeting at 8:20pm

Some people stayed behind/some people joined for a Gala Meeting to follow the PAC meeting. If you would like to help with the Gala, please get in touch with Steph Hawkins.

Minutes provided by: Sami Wall

Great meeting, everyone! ☺