GENERAL BROCK PAC

Meeting Minutes

April 21, 2022

**Opening:**

Ken commenced the meeting IN PERSON at the Brock library.

Meeting began at 6:30pm.

**Present:**

Total in attendance: 24. Krista Knight, Ken Armstrong, Sarah Dumont, Penny McCleery, Debbie, Noni Gionassi, Chantal, Wendy Boys, Janice, Kristina, Chris Rendall, Aubin, Stephanie, Alex Thomas, Jess, Mike Kerfoot, Erin Boniferro, Scott Walker, Sami Wall, Ms. Chelsea Miller, Ms. Elana Jekubik, Principal Robert Bodden, Principal Ian Cannon, Counselor Adam Haydon.

1. **Intro & Icebreaker**

We went around the room so everyone could introduce themselves and mention if they had an executive position on the PAC and/or mention who their child(ren) is/are.

1. **Adam Haydon- School Counselor**

Adam introduced himself and shared his extensive background.

1. Adam’s Role at Brock:
2. To support:

* Tier 1 level- consulting with teachers.
* Tier 2- students who might have a few more needs… small groups of kids.
* Tier 3- kids who need more support- social emotional learning or behaviour support.
* He works as a team with administrators, counselors, psychologists, etc.

1. To consult with families and/or connect them with proper resources.

* Families can consult with Adam, and he is also able to connect families with appropriate resources in the community. He is all about mental health and is available for one-to-one support and/or to direct families to appropriate resources and community agencies such as Raven Song. He cannot refer to private companies/businesses.

1. Social Emotional Learning

* Adam strongly encourages teachers to access social emotional learning for their classrooms- he is available to help the teachers with all this. For example, the Second Step program.

1. Suicide risk assessment
2. Bullet points pertaining to Adam’s work and approach:

* He’s seeing a lot of anxiety in the community
* Enjoys working with parents
* Believes in self-reflection
* Positive parenting
* “The Whole-Brain Child”
* Authoritative and Democratic parenting and teaching
* Early intervention is best. It’s important to look at what is best for the kids.
* Natural and logical consequences
* Lots of “I love you” and hugs
* Problem-solving

1. Professional Development

* Adam is now taking a class about how stress impacts the brain and behavior.
* Adam is a clinical counselor in the community as well, although he is not working in this role now.

1. Subsequent Conversation to Adam’s Introduction

* The best way to get a hold of him is by email.
* Principal Bodden: If Adam sees your child more than once, visits require parental consent.
* Adam: Yes, I am allowed one freebee meeting to check in with the child. After that, there is a form for parental consent. The room is confidential between Adam and the child. He always likes to ask kids “who’s your go-to adult?”
* Ms. Jekubik: as teachers we also go to Adam for wonderings (not just concerns).

1. **Approval of Last Minutes- Ken Armstrong**

Approved.

1. **Principals’ Report- Mr. Bodden and Mr. Cannon (our interim principals)**
2. Opening Notes

* They will be here until June 30.
* They are in contact with Ms. Paget on a regular basis.
* Both men are experienced and retired principals.
* Fun Fact: Nancy was once Bob’s vice principal at Mackenzie

1. Covid Protocol (on the VSB website)

* We can now have recess snack time outside which provides more instructional time.
* Events and performances are okay.
* Field trips are back on!
* Visitors welcome; they just need to be okayed through the office.
* Pick-up and drop-off are still OUTSIDE the building.

1. Big Earthquake Drill- May 5th

* Staff will practice unpacking supplies.
* Release drill- they will need some parent volunteers to practice procedures for picking up the kids.
* Parents- please make sure there are “alternates” listed who you can release your children to. The school is not allowed to release children to adults who are not on the child(ren)’s list.

1. Sports
2. End to the basketball season

* Thank you to the parents who helped drive kids to games

1. Track and field will be starting soon

* We will have staff volunteering and we will need parents too.

1. On Behalf of Ms. Tassy

* Reminder to please call the safe arrival line BEFORE 9am.
* Parents and teachers all chimed in with love for Ms. Tassy.

1. Organization for Next Year- Classes and Numbers

* We have not received our staffing yet. Staffing is based on projection of population.
* There is currently a waitlist for kindergarten (but we currently only have one class- hoping we can get another).
* For the other classes, we are pretty full. Jam packed. We have the physical space for another kindergarten class, we have just not received the ok for staffing numbers from the VSB.
* PAC spokespeople: as soon as we can help, we will. Just let us know.
* Only IN CATCHMENT population affects the decision from the board.

1. Chess Club

* A group of kids have submitted a formal request for a chess club. Ms. Miller stepped up as the staff member involved. Mr. Cannon asked the kids for a “business plan” (what they need to make it work) and they successfully (and adorably) provided one.
* Ms. Miller: we don’t have chess sets. The kids asked if the PAC can purchase about a dozen. They would love sustainable chess sets, preferably wood. Chess club could be open to all grades but we’re thinking just intermediate to start.
* Ken: put forward an expenditure for $500 for chess sets. PAC took to a vote. Approved.
* There are a group of grade 3 boys who have a chess club outside of school and would love to be involved.
* Ms. Miller: bringing in the grade 3s would be great for mentorship and community.

1. Programs

* The principals asked the community schools team what programs we can bring in for our kids.
* The principals are also in contact with the Vancouver Police Department Rugby League- trying to make contacts and relationships to bring a program to Brock.
* Ken: wondering about bringing in physical education programs.

Mr. Bodden: at the next staff meeting we will ask staff their preferences for physical education programs. We will need to book quickly in order to make it happen as it will be competitive to secure.

Ken: we would love to know what’s on the table

Bodden: time is of the essence. Maybe we can get funding approved beforehand, we can act quickly. If we wait, it might be too late.

Ken: we used to have excess money but now we have to raise as we spend.

Mr. Cannon: we will circle back with the PAC chairs after the staff meeting.

Jekubik: would the PAC only be interested in physical education or would you consider something like Project Chef? Cooking and healthy eating.

Ken: we are open to any programs you bring forward.

Cannon: we can provide a list no problem.

1. **Library Update- Sarah Dumont**

* The PAC gave Ms. Doran $9000 and she spent all the money (yay!)
* The student reactions have been amazing
* There is excitement and community around reading.
* She is continuing to catalogue.
* Two students will be doing their practicums with Ms. Doran in May and they will help her with this task.
* She will continue updating the collection and has obtained:
  + A conduct/behaviour portion, which is new
  + New picture books and novels – Indigenous
  + Variety of sexual and gender orientation
  + Young adult
  + Graphic novels with literacy merits

1. **Music Update- Sarah Dumont**

* Mr. Bracewell says a big thank you.
* He was given $7000
* We kept $2000 back for projectors
* He spent $4000 so far.
* He bought a lot of instruments including microphones, electric guitars, etc.
* He kept $800 for the marimbas, which he is waiting on (local woman who makes them).

1. **Financial Update- Mike Kerfoot**
2. Summary

* Happy to say all the approved money for music and library was spent and greenlit. It feels good to get the purchasing done.
* We already have another $3400 approved – he would be happy to see all that money spent- we need to book programs.
* We are sitting with $18,000 to start off next year, which is a great and then we can start talking about direct drive and fundraising down the way.
* Ken: maybe Mike, Sarah and Ken can reconcile what can be spent of the $3400.

1. Scholarships

* Krista: asked about the Tupper and John Oliver scholarships
* Mike: it’s available
* Krista: clarified to the group that the PAC offers scholarships to former Brock students who are graduating high school at Tupper and JO ($300)- the money goes towards applying to post-secondary education. We always get the nicest letters. It’s usually administered by the high schools- letter in the PAC mailbox.

1. **Vote on Spending**
2. Projectors + Installs- Sarah

* Interactive projector vs. regular projector (difference between the two is $400)
* Library projector and iPad quote is $4400 (or $4650 if we get the interactive)- need to vote on this.
* Ms. Doran spent the $5000 from tech on 7 laptops ($665 each)- she needs 1 projector
* Bodden: quotes for the install for projector and apple tv: $2972, music room: $946
* Sarah: Mr. Bracewell thought they might have been ordered
* Bodden: no, not yet; but we are ready and happy to go on it.
* PAC Approved the projector for the music room.
* Need a vote to approve $250 additional spending for install. Approved.
* iPad Cart- $2600
* Ken: motion to approve $4700 for library install of interactive projector and iPad. Approved.
* Bob: we can order them right away- not sure what the wait time is like.
* Wiring is ready to go.

1. Additional Spending

* Mike: is there any spending that the school has done that we have not received an invoice for?
* Principals said they will look into it.

1. Questions from Staff- Mr. Bodden
2. Is there money approved for graduation?
   * Ken: we usually budget $400 towards grade 7 grad and the PAC happy to do that.
3. Can PAC provide a healthy snack at a table for Sports Day?
   * Yes. We have gift cards to spend at Nesters. We can get apples, oranges, juice boxes.
4. Mr. Orange wants $500 for ribbons for the kids for sports day.
   * Sports Day is May 20.
   * We will re-allocate money from field trips for this.
   * Financial sidenote from Mike Kerfoot- he prefers if we re-allocate funds instead of approving money that won’t get spent.
5. Ms. Miller: request to re-equip the gym locker
   * Bodden already approved 6 new dodge balls
   * Ms. Miller would love to teach field hockey if possible- she needs hockey sticks.
   * Sarah: please send us an email for what you would like.

* Ken: authorizing $500 for Sports Day to be spent however the principals see fit. Approved.

1. **Hot Lunch- Debbie**

* Families seem happy with it.
* May/June menu is up.
* Some prices were increased a little bit- a quarter or fifty cents so we could make a little more money
* Mike: do we want to make money off this next year or have hot lunch just be a service we provide? This year we made a little bit of money but pretty much break even. So, it’s something to discuss for next year.
* Ms. Miller: at other schools she’s seen profits made from hot lunch to go towards graduation- just an idea.
* Another something to consider for next year… pizza day or Subway day.
* Debbie: we would love some more volunteers to help for half an hour (outside) to help get the lunches to the kids.
* Also looking for administrative volunteers for next year.

1. **PAC Sponsored Talks and Events- Ken and Sarah**
2. Counselor Kate

* We just had another successful webinar that was very well-received.

1. Sports Day- May 20

* Gosia will be running the volunteering for that day.

1. Telus Talks

* These were in the first week of February- the kids liked it.

1. **Fundraising- Erin**

* We are all missing the soiree. Unfortunately timing and Covid got in the way.
* We would love to create more connection and community. Here are current ideas for community-building events:

1. Year-end Picnic!
   * We would love to put our fundraising efforts towards a bigger picnic.
   * We have two food trucks lined up (with scaled pricing). One of these is Tacofino.
   * We are looking at the week of June 15, 16, 17- different pricing for each day.
   * Erin will send something to the principals pertaining to the logistics.
2. Coffee Meetups
   * This Monday morning (4/25) at Riley Park- it’s a Pro-D Day.
   * A nice way to welcome more families to be part of the community.
   * We can also try to do another one in May.
3. Ukraine Bake Sale
   * Ken: kudos to the Ukraine bake sale. It was a big hit!
4. **Overview- Ken**

* We are lucky to have so much funding. We need to keep it up because we need to raise about $40,000-$42,000 to maintain our current Brock lifestyle.
* We raised $24,000 in direct drive this year.
* Talk with parents. Let them know how important it is to keep this level of fundraising up.
* Erin: it’s nice to create a culture of giving to the school (whether it’s $5 or $500). Pride in our community.
* Ms. Miller/Mike Kerfoot: it might be fun for the kids to perform with the new instruments at the school picnic??
* Noni: will there be an end-of-school concert?
* Principals: we will talk with Mr. Bracewell about this at the Thursday staff meeting.

**Next Meeting:** TBD

**Adjournment:** Ken adjourned the meeting at 7:50

**Minutes Submitted By:** Sami Wall

Great meeting, everyone! ☺