GENERAL BROCK PAC

Meeting Minutes

May 17, 2022

**Opening:**

Sarah commenced the meeting at the Brock library.

Meeting began at 6:30pm.

**Present:**

Total in attendance: 18. Sarah Dumont, Krista Knight, Sami Wall, Aubin, Penny McCleery, Debbie, Mike Kerfoot, Ms. Chelsea Miller, Ms. Elana Jekubik, Principal Robert Bodden, Principal Ian Cannon, Johnny, Noni Gionassi, Kareen, Gosia, Wendy Boys, Jess, Chantal

1. **Intro & Ice Breaker**
2. **Previous Minutes Approved**
3. **Principal Report:**
4. Covid Restrictions Lifting
* Parents and teachers are running with it
1. Brock Programs
	* Zoe’s grandfather brought bees to school
	* Yoga at lunch will be available for grades 3-5 through community links. There will be online registration.
	* Track and Field is in full swing. It’s nice to see the sports kicking up again.
	* Access Theater- it’s virtual. All classes will watch it. “The Girl Who Heals”
	* Sports Day is coming up this Friday- it will be great for parents to watch, be involved and watch the parade. Kids will get treats. Nice to see.
2. Welcome to Kindergarten
	* The following Friday. We will be welcoming new families- If PAC wants a table, let us know.
	* Nurses from Coastal health will be there as well.
	* Sarah said she will be there (since she has a son entering kindergarten next school year). She is wondering if she can collect email addresses at the event. Principals said “yes!”; it’s a great idea to make communication with new families easier. She also asked if she can she invite the new families to the end-of-school picnic? The principals said yes.
3. Field Trips!
	* Maplewood Farm, camp for grade 7s, etc.
	* Sarah: will all the classes use their fieldtrip money? P: we hope so! We’re trying to.
4. Open House
	* Primary teachers are wanting to create an open house; they asked to book parents in for time slots.
5. Staffing for Next School Year
	* Still no updates now but we know we’ll be losing a full-time person. FDE We don’t have enough allotment from the VSB. Someone declared “surplus”- we might be able to regain the staff member. The principals are doing all they can to keep the staff member.
	* Right now we don’t have enough students for a second kindi class- we have a waitlist of 7 in catchment.
	* We were able to retain a current kindergarten teacher; they just won’t be teaching kindergarten.
	* Discussion for how it all works.
6. **Sports Day (Gosia)**
* We received 200 bars from Free Yum for Sports Day. Gosia is wondering if we can thank them. Sarah: we can put it on twitter, newsletter, etc.
* We cannot cut fruit and vegetables due to Covid protocols. Ken will buy bananas and mandarins. We discussed that grapes are a choking hazard, so they are scrapped from the list.
* Ms. Jekubik: there are some kids from her class who want to help out instead of participating in Sports Day. Gosia: we have a lot of parent volunteers but happy to have the kids on board.
* Sarah: we had talked about lunch for the Tupper students who are volunteering. Bob: Mr. Orange will organize that. He is planning to hand out pizza and bubly.
1. **Year End Picnic (Noni)**
* June 16, 4:30-6:30
1. Tacofino
	* Secured the Tacofino food truck. Just wondering about parking and power. (The Reef used to park outside the primary building… would probably work again). Principals: that works.
	* Tacofino needs orders by June 9. It will be a lot easier and more organized this way.
	* We would like to send out the ordering form to parents via the school and PAC. We will finalize all that
	* Menu items: we’ll short list it a bit and figure out the logistics.
	* Planning to leverage the Much a Lunch platform for this (Jess). Jess: there are some fees but using the program will streamline ordering and people can even use their credits.
2. Mr. Bracewell Music Performance
	* Noni would like to confirm Mr. Bracewell’s performance time.
	* Noni will send him an email and copy Sarah and the principals to confirm details.
3. Including Staff and New Families
	* It would be so nice for staff to join if they want to.
	* And new Kindi families as well as other new families who are not heading into kindergarten next school year.
4. Grade 7s
	* Gosia: are grade 7s allowed to do a concession? Sarah: They are doing pizza for Sports Day so we’re unsure if they want a table at the year-end picnic. It seems a bit late for grad, nothing homemade allowed, and works against dessert from the food truck (as there is a food truck ordering minimum).
5. Other Desserts?
	* Wendy: Say Hello Sweets is also available to come. The owner is a friend so she’s flexible with minimum.
6. Advertising
	* Noni- posters? Principals- no problem.
7. **Financial Update (Mike)**
* We’ve had a few more expenditures since the last meeting.
* Asked principals to update us on spending. They are hopeful about spending the amount on the sheet.
1. High Jump Mat
	* A track and field high jump mat is very expensive (they can range from $6,000-10,000). We might be able to get one second-hand from another school. The used price will depend on how much the other person knows how much it’s worth.
	* Sarah: should we table it for now?
	* Penny: there are only two weeks left of track so it might not be worth spending the money right now.
2. Remainder for the year
	* Not much has changed. We have about $26,000 remaining to spend for this year.
	* Bob: it shouldn’t be a problem spending the physical education amount. Ms. M. has a wish list. (see below- item D).
3. The Focus for spending
	* Mike: this school year we have focused on library, technology and music.
	* School-wide programs might be a good priority for next year and it would be good to get things in motion early since securing programs can be competitive.
	* Do people want more emphasis on school-wide programs for next year? Sarah: Yes; arts and sports. Things for all divisions.
	* We would =like to allocate funds towards outdoor and phys ed for next year and pull back on music.
	* Principals: We want to get book programs for next year as soon as possible. Can we book up to $8,000? Mike: Do we want to approve spending for next year?
	* Sarah: can we at least commit to $5,000 for outdoor ed/phys ed and $5000 for school-wide programs for next year? (School-wide programs are usually things lite Aquarium van, circus west, etc.)
	* Sarah- we had put money towards “Rocking the Salish Sea” but we never got to do this. We want to make sure we’re not losing money and that we can get it back. (If we can’t get money back, lets only provide this program for youngest kids). Krista: pretty sure we never actually put a deposit towards it.
	* There is a lot of parent interest in Circus West… it sounds phenomenal!
	* Ms. J- are school wide sports part of school-wide or outdoor ed? Mike: it’s flexible.
	* Hip hop and Bollywood were great!
	* Sarah: in an ideal world we would like to use the entire 27K
4. Staff Wish List (Ms. Miller)
	* Easy to spend the $2500.
	* Dodge balls- varying sizes
	* Ultimate frisbees
	* Basketballs (need more size 6s. At Abby’s they are $12.99 for two and then after that for $20… so a little more expensive than Skyline sports).
	* Shot puts- we found 2 at the bottom of the gym locker but we had to borrow from Van Horn this year. If we’re going to do track and field, we will need more shot puts- that way kids can do more throughout the stations - $30 each at Abby’s.
	* Primaries want bean bags
	* Hula hoops- $10 each for big ones
	* Field hockey – in order to run the program, we need plastic sticks to keep the kids safe- $300 for 12 from Skyline.
	* Ms. M. would be happy to run a team next year if there’s interest.
	* Penny: maybe hold off on field hockey since this is our first time hearing about it in 7 years. We would love to support it if Ms. M. is here next year.
	* Gosia: is there equipment available for the kids at lunch time? Teachers: there’s some classroom equipment or kids can bring items from home.
	* Ms. M.: the PAC can provide a foldable bin of outdoor activities for the kids. The kids would be responsible for the equipment- sign things in and out. Penny: there used to be a kids’ “leadership team” that helped kids sign in/out equipment. Bob: there are two different approaches-
		+ 1. Sign in/sign out
		+ 2. Certain amount of equipment provided for each classroom
	* Gosia: can we take the $600 and put it towards equipment like this instead of field hockey (since we are putting that aside for now)?
	* Ms. M.: kids are always asking for basketballs, hula hoops and skipping ropes.
5. Jerseys (Ms. Miller)
	* We were looking at player jerseys that we have on hand. We don’t have enough for track and field, volleyball, etc.
	* We thought we would try out the t shirt model- most schools use blue, so we chose gold (taken from the bulldog logo).
	* They will be available again.
	* The school has 8 extra for “no kids left behind” policy.
	* Goldenrod with blue writing- General Brock Elementary
6. Meal Worms (Sarah)
	* Are we ok to sponsor $72 per class for meal worms? Two classes.
7. Library
	* Novel Sets- multiples of novels for reading groups (like 6 copies each). They would keep them in the library, so classrooms don’t need them. Primary $350. Intermediates $600.
	* Ms. Doran also asked for more social-emotional learning (which is $325 that hasn’t been spent yet).
	* So, the total would be an additional $1275. Do we want to spend this?
	* Mike says we can do it. It’s a big chunk of change from library this year.
	* Sarah- ending the year with 20K is less than we normally have- this means we’ll need good push with direct drive and PAC push.
	* Mike- let’s get rid of the money and put it into the school; it doesn’t do us any good to have a surplus.
	* Spending approved.
8. New Activities
	* Ian: Looking at scheduling rugby with VPD – 9 classes are interested.
	* At Tupper there is someone coming every Friday – open gym to get to know them.
	* Chess Club. Ms. M.: Odin came to the staff meeting in his suit for the proposal. Staff agreed to start the chess club. $500 was approved. They have purchased 18 sets (spent $320 already) 34 kids showed up and there’s even more interest. Odin wants to put some of the money towards a trophy. Ms. J. is the other sponsor. Open to grades 3-7.
9. **Hot Lunch (Jess)**
* Do we want more days?
* We need more volunteers. We currently have 5 people helping.
* We could use more people with the online component- it’s just Jess and Debbie at this point.
* Thoughts of once-a-month pizza days.
* But we cannot continue with anything if we don’t get more help.
* We will stick with two days for now.
* Ms. M.: Bittersweet is good.
* Sarah: next newsletter we will try to look for more volunteers
1. **New PAC execs (Sarah)**
* Need a new secretary or someone to share the role.
* Need a new vice chair.
* Need a new treasurer.
* We cannot fundraise if we do not have enough people involved.
* Talk with people- send them our way
* We can advertise at the upcoming picnic
1. **Teachers’ Lunch (Sarah)**
* We always do a “thank you to the teachers” lunch
* We usually Trafiq… maybe this year we can do Liberty (owned by a Brock family).
* Looking at Wednesday June 15.
* Sarah will ask Natasha Weinstock if she can organize this again.
* Can principals please let us know about allergies.
* Teacher lunch: budget already approved.
1. **Final Items (Noni and Sarah)**
* Sarah- can we please get a wish list from the principals for next meeting.
* We need to send out some emails to class parents about teacher gifts.

**Next Meeting:** tentatively Monday, June 20

**Adjournment:** Ken adjourned the meeting at 8:00

**Minutes Submitted By:** Sami Wall

Great meeting, everyone! ☺