

GENERAL BROCK PAC  
Meeting Minutes  
Oct 7, 2021

Class Parent meeting 6:00 (before official PAC meeting)  
19 in attendance. PAC execs and class parents

**Business:**

**1. Intro**

- A. Ken welcomed everyone and explained that the PAC plays an important role in the school. We provide all extracurricular activities.
- B. Ken gave some background information - the PAC raised \$100K for the new playground and then we received a government grant. So, with the money raised, we were able to expand playgrounds, provide 2 computer classrooms, sponsor an outdoor classroom, update the library, music instruments, in-class technology and provide extracurricular activities. But we are out of reserves and need a new funding model, hence the direct drive. We will also have to see about the Soiree this year.

**2. Direct Drive**

- A. Direct Drive is the main initiative for this meeting. By next meeting, the Direct Drive will be over.
- B. We'll have a proposed spending list for next time.

**3. Pizza Night**

- A. Erin Boniferro welcomed and thanked everyone for coming. She recognized that it feels like a lot of asks for everyone with the Direct Drive and Pizza Night. But the Pizza Night is virtual and, although there's a small markup on the pizza, it's more about COMMUNITY. It's meant to connect us. Community engagement followed up with what is hopefully going to be a successful Direct Drive.

**4. Icebreaker**

- A. Ken went over the roles of the PAC and the class parents. Everyone introduced themselves.
- B. Dianne: is it possible to get a list of the helpers/teacher aids, etc.?

- C. Noni: is there a way to streamline communication? When it's appropriate, maybe there can be a collaborative communication strategy.

### **Opening:**

Ken Armstrong (PAC chair) hosted the Zoom meeting. Meeting began at 6:30pm.

### **Present:**

Total in attendance: 30

Wynona Giannasi, Sami Wall, Rachel Torres, Ken Armstrong, Erin Boniferro, Dianne Mitchinson, Sarah Dumont, Chantelle Poon, Jessica Quan, Stephanie Clark, Desirae Salmas, Gosia, Mike Kerfoot, Carrie Tennant, Sheri Grahame, Krista Knight, Maryam, Nancy Paget, May, Vanessa Lobel, Matt Craig, Wendy, Natasha Winestock, Penny McCleery, Pamela, Robbin Simao, Velijko J., Russell.

### **Business:**

Sheri gave positive feedback about Direct Drive email. Said it was very clear in stating what the PAC was funding for.

#### **1. Intro & Ice Breaker**

- Ken welcomed everyone
- Everyone introduced themselves.

#### **2. Previous PAC meeting minutes were approved from May 11 (Ken Armstrong)**

#### **3. Principal's Report (Nancy Paget)**

A. Nancy went through all of the important points on her list:

- Masks are mandated now for all students and teachers. Thank you for your support. Lanyards are helpful (especially for the younger students)
- Everyone is settling in
- Join the Brock twitter
- Second Step program has started. Focuses on empathy.
- My Blueprint- portfolio of your child's work. It's private.
- Nature Sketch has started- will run about 6 lessons.
- SPEC will run for 6 lessons per division. Build on ecological literacy. Pre and post lessons in the classrooms as well.
- Trying to expand ecological literacy to after-school. This would be a funding grant at no cost. The maximum number of students in this program will be 12.
- Emergency procedures in the newsletter. There will be a lockdown drill tomorrow.
- Traffic safety. Worried about car behaviour/safety for students. No blocking driveways, u-turns, etc. Please follow the rules of the road. Kids think they're invincible on their bikes. VPD will come in to do pedestrian and traffic safety.
- Nov. 1 and 2- virtual conferences and early dismissal.

- Education Plan- please fill out the survey for the school board.
- About Us section on the website.
- Happy to include a PAC blurb in newsletters. And happy to send out newsletters on behalf of the PAC.
- Photo day is on the 14<sup>th</sup> for individual photos.

#### B. Questions for Nancy

- Ken: Is there any conversation about school sports?  
Nancy: We are going slowly. The staff is working out how we will proceed. Seeing if there is interest from staff. It might be inter-murals. Asking if staff are interested in sponsoring activities during lunch, before school, after school, etc. Safety measures. Board is coming from a trauma-informed lens to see if people are comfortable with this- being sensitive to where people are at.
- Ken: The PAC approved some events; is there any talk from the VSB that parents can participate in events? In the classroom or in other capacities?  
Nancy: What we plan, may change. At this point, no spectators. We are still being encouraged to do as much as possible outdoors.
- Sarah: potential pizza days for the kids? Hot lunch? Is this reasonable to start in October or November with some pizza days?  
Nancy: I need a bit more time. 2.5 years ago, we had a food plan in place with a lot of work. I just received the checklist and protocols that need to be in place and gather necessary documents to ensure we meet VSB protocols and procedures. Nancy is going to look into it and it will take some time. We need FOOD SAFE. It would be great if more people have the FOOD SAFE training. Just starting up with our Fruit and Vegetable + Milk program. Want to get the going and see how it goes. Work out any glitches.

#### C. Motion for Food Safe

- Ken put a motion forward. \$400 expense for 4 people at Brock to take FOOD SAFE. This would hopefully facilitate a pizza day for now. (Any expense over \$200 needs a vote. Under \$200 can be decided by the PAC).
- No one opposed. Motion passed.

### 5. Finance Overview (Mike Kerfoot)

#### A. Summary

- We weren't able to use all our funds last year. We didn't spend everything we approved although we are still paying some invoices.
- We are sitting at \$30,000 right now before Direct Drive.
- Raised \$9,000 so far from Direct Drive, which means we are about 1/4 of the way to our goal.
- We're in good shape so far.

## B. Questions/Comments:

- Ken: We'll have purchases to vote on at the next meeting.
- Vanessa: Do we apply for the gaming grant?  
Mike: Yes and that will be separate.  
Sarah: Nancy applied and received grants for (SPEC gardening, Nature Sketch)

## 6. Events

### A. PAST EVENTS

- We used to have picnics and food trucks, etc. Hopefully we can do that again in the Spring.

### B. PIZZA NIGHT UPDATE (Erin Boniferro)

- Pizzas kits will be bought from Caffe La Tana on Commercial Drive. It is a family-owned business.
- A ticket to the event can buy you a pizza kit, nooch popcorn, and a raffle ticket to win prizes donated by local businesses.
- Everyone tunes in on zoom and waves from their kitchen tables.
- Official invitation is live on the PAC website. Hoping class parents can spread the word. It's most likely a regular pizza night expense for most families but you get to connect with your community.
- Ordering:
  - a. Two-step process for ordering. It's a little bit tricky but it will be great. And you can buy extra kits! Each kit comes with two pizzas
  - b. Driving force is engagement. Zoom call is quick. (about 10 min.)
  - c. Krista: ordering is done through paypal.  
Nancy: Might be nice to have another type of payment. Some people don't like paypal.  
Penny: It's possible to use your credit card instead.
- Nancy: touched on media consent forms in regards to posting photos.

### C. STAFF THANK YOU

- a. Summary (Ken)
  - We usually do this at the beginning of the year. Buy lunch from a local restaurant.
  - Motion for a \$500 expenditure.
  - Motion passed.
- b. Put into Action
  - Nancy made a suggestion. Conferences are coming up; last year we bought sandwiches and they were given during a conference night while the staff were on site.

- PAC reached out to see if someone new can get involved to help deliver the sandwiches. There were some volunteers and Ken will coordinate.

#### D. PUMPKIN PATCH

- Nesters usually donates pumpkins. Volunteers set up before school starts.
- Monday Oct. 25 for pumpkin patch?
- Nesters said they are cutting funding for community events. Ken emailed with them and they are trying to get it approved.
- Ian Bond will be in charge. We'll look for more volunteers to help set it up.

### 7. Fundraising - Soiree (Erin Boniferro)

- We have a date and wine. We will proceed hoping that the event will still happen, but we just don't know yet.
- Ken gave background info on the Soiree. It's usually a sold-out event that we coordinate with Livingston. 200 tickets for this to be a viable event.
- Unless the restrictions change, we can't see it happening, but we'll remain hopeful.

### 8. PAC Sponsored Talks for Parents

- Everyone loved Counsellor Kate last year.
- It would be great if parents could look into more parent talks.
- Some ideas:
  - a. Counselor Kate for anxiety? Anxiety in children.
  - b. Online safety

### 9. Spirit Wear

Joanna not in attendance so Ken let everyone know what Spirit Wear is all about. You order t-shirts, hoodies, etc. Spirit Wear will come out in the next 3 weeks. There are shortages so we may not be able to receive our shipment until Dec or Jan. It is not a big money maker but a great program.

### 10. D-PAC (District PAC)

If anyone wants to represent Brock at the DPAC, contact Ken directly.

### 11. Volunteer positions/projects available

- A. Combine all the information for a Brock PAC binder or web portal. This way people joining the PAC can gain a frame of reference.
- B. Looking for a treasurer. Mike would like to step down.  
Mike: systems are in place and it's pretty straight forward.

**Next Meeting:** November 18, 6:30

**Adjournment:** Ken adjourned the meeting at 7:30.

**Minutes Submitted By:** Sami Wall

Great meeting, everyone! 😊